

APPLICATION FOR TUITION ASSISTANCE PLAN (TAP)

SECTION I: STUDENT/EMPLOYEE – Complete Items A – C and read D

A. Employee Name: _____
Last First M.I.

B. 1. Student Name: _____
 (If TAP for dependent) Last First M.I.

2. Employee ID Number _____ Student ID Number (If TAP for dependent) : _____

Student relationship to employee: (If TAP form is for employee, skip this section and go to Section C)

Eligible Child Spouse Dependent of Retiree Niece/Nephew of Adrian Dominican Sister

3. Is the student claimed on related employee's IRS 1040 tax return? Yes No
 (If eligible child is an IRS dependent, employees are required to provide a copy of the first page only of their most recent tax return as proof. If eligible child is not an IRS dependent of the employee, the employee will be taxed on the amount of tuition eligible child receives).

4. If the student is not employed by Barry University, is the student entitled to receive tuition assistance through his/her current employer? Yes No

C. 1. Academic information: Please select the academic level, semester and number of credits that will be taken.
 Employees can take a maximum of 9 credits per semester and dependents can take a maximum of 18 credits per semester.

PROGRAM														
Traditional Graduate	Summer II <input type="checkbox"/>	Yr	Cr.	Fall <input type="checkbox"/>	Yr	Cr.	Spring <input type="checkbox"/>	Yr	Cr.	Summer I <input type="checkbox"/>	Yr	Cr.		
Traditional Undergraduate	Summer II <input type="checkbox"/>	Yr	Cr.	Fall <input type="checkbox"/>	Yr	Cr.	Spring <input type="checkbox"/>	Yr	Cr.	Summer I <input type="checkbox"/>	Yr	Cr.		
ACE Graduate	Summer <input type="checkbox"/>	Yr	Cr.	Fall A <input type="checkbox"/>	Yr	Cr.	Spring A <input type="checkbox"/>	Yr	Cr.					
				Fall B <input type="checkbox"/>	Yr	Cr.	Spring B <input type="checkbox"/>	Yr	Cr.					
ACE Undergraduate	Summer <input type="checkbox"/>	Yr	Cr.	Fall A <input type="checkbox"/>	Yr	Cr.	Spring A <input type="checkbox"/>	Yr	Cr.					
				Fall B <input type="checkbox"/>	Yr	Cr.	Spring B <input type="checkbox"/>	Yr	Cr.					

2. Is the student degree seeking? Yes No
 (All eligible dependents must be degree seeking to be eligible for tuition assistance)

3. Is this course for professional development/personal enrichment? Yes No
 (Employees only are entitled to take one course per semester)

4. Is this TAP Form for any repeated courses? Yes (How many credits? []) No
 (Repeated courses are not covered by the TAP)

5. Is this TAP Form for courses taken during a semester that has already concluded? Yes No
 (Courses for a semester that has already concluded are not covered by the TAP).

D. I understand Barry University grants tuition assistance for qualified full-time employees and their eligible dependents. The applicant must meet all admission and academic requirements. All applicants who are Florida residents and attending full time must complete the FAFSA and the Florida Residency Affidavit to qualify for the Florida Resident Access Grant . If applicants do not complete these forms, the amount they would have been entitled to will be deducted from their tuition assistance. The TAP only allows for one undergraduate and/or one graduate degree per employee and their dependents. Eligible dependents must be degree-seeking to be eligible for tuition assistance. Employees can take up to a maximum of 9 credits (if approved by their

