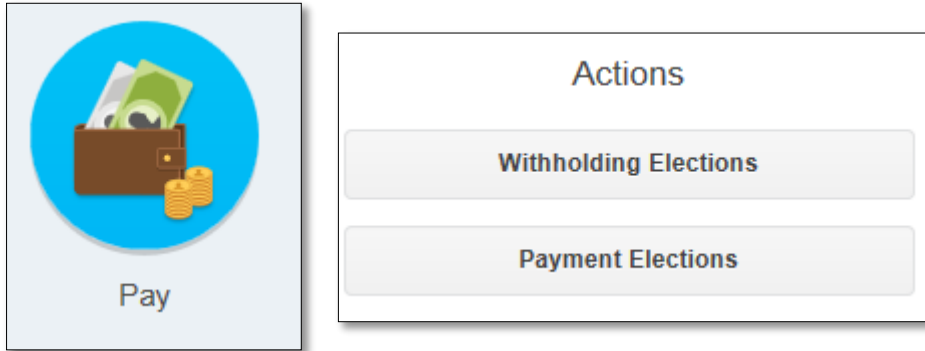


Withholding Elections: Updating W4

From the Pay worklet select Withholding Elections



Under the Federal Elections Tab select **Record** or **Update**

Withholding Elections ...

Home Address

Social Security Number

Federal Elections State Elections Local Elections Tax Allocations

Company **Barry University, Inc.**

Effective Date 03/19/2015

Lock In Letter

Payroll Withholding Status Married

Number of Allowances 5

Additional Amount 0.00

Exempt

Nonresident Alien

Last Name Differs from SS

Last Updated 03/19/2015 11:50:05.562 AM

Last Updated By


Record


Select effective date

Complete Federal Elections

Please click the following [link](#) for instructions on completing your W4.

Worker

Company * Barry University, Inc. 


Effective Date * 

Fill out the electronic W4 and click  to submit all changes made.

W-4 Data

Last Name Differs from SS
If your last name differs from that shown on your social security card, check here. You must call 1-800-772-1213 for a replacement card.

Nonresident Alien
If you are a nonresident alien, see Notice 1392, Supplemental Form W-4 instructions for Nonresident Aliens, before completing this form.

Marital Status * 
If married, but legally separated, or spouse is a nonresident alien, choose "Single".

Number of Allowances
Total number of allowances you are claiming (from the applicable worksheet on the Form W-4 instructions).

Additional Amount
Additional amount, if any, you want withheld from each paycheck

Exempt
I claim exemption from withholding for 2015 and I certify that I meet both of the following conditions for exemption.
* Last year I had a right to a refund of all federal income tax withheld because I had no tax liability and
* This year I expect a refund of all federal income tax withheld because I expect to have no tax liability.
If you meet both conditions, click the Exempt Box.

LEGAL NOTICE
Your Name and Password are considered as your "Electronic Signature" and will serve as your confirmation of the accuracy of the information being submitted. When you click in the "I Agree" checkbox, you are certifying that:

- Under penalties of perjury, you declare that you have examined this certificate and to the best of your knowledge and belief, it is true, correct, and complete.
- You understand that your payroll tax withholding election is a legal and binding transaction.
- You understand that all submissions are contingent upon acceptance by your Payroll representative.

If you do not wish to use the electronic signature option, please cancel this transaction and access the IRS website (www.irs.gov) to download a current year W-4. Manually fill out the form, sign it, and send it to your Payroll Partner. The form is not valid without a signature.

I Agree *

